



Rutland County Council

Catmose Oakham Rutland LE15 6HP.

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Minutes of the **TWENTY FIRST ANNUAL AND TWO HUNDRED AND SIXTY SECOND MEETING** of the **COUNCIL** held in the Council Chamber, Catmose, Oakham, Rutland, LE15 6HP on Monday, 14th May, 2018 at 7.00 pm

PRESENT:

Mr I Arnold
Mr N Begy
Mr E Baines
Ms R Burkitt
Mr G Conde
Mr R Foster
Mr O Hemsley
Mr A Lowe
Mr M Oxley
Mr A Stewart
Mr A Walters

Mr G Brown
Mr K Bool
Mr O Bird
Mr B Callaghan
Mr J Dale
Mrs J Fox
Mr J Lammie
Mr A Mann
Mr C Parsons
Miss G Waller
Mr D Wilby

OFFICERS

PRESENT:

Mrs Helen Briggs
Mrs Debbie Mogg

Mr Phil Horsfield

Mrs Adele Wylie

Chief Executive
Director for Resources
(Monitoring Officer)
Head of Legal and
Governance (Incoming)
Head of Legal and
Governance

Mrs Natasha Taylor
Mrs Jo Morley
Mr Kit Silcock

Governance Manager
Governance Officer
Governance Officer

1 APOLOGIES

Apologies were received from Mr Clifton, Mr Cross and Mrs Stephenson.

2 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that the list of engagements had been circulated.

The Chairman welcomed the new Head of Legal and Governance, Mr Phil Horsfield.

3 ANNOUNCEMENTS FROM THE LEADER, MEMBERS OF THE CABINET OR THE HEAD OF PAID SERVICE

The Leader thanked Members and Officers for their hard work throughout the last Municipal Year.

4 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable interests under the Code of Conduct they might have in respect of items on the agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applied to them.

None were received.

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The Chief Executive took the Chair for the next item.

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5 ELECTION OF CHAIRMAN OF THE COUNCIL

Nominations were invited for the office of the Chairman of the Council for the Municipal Year 2018/2019. A nomination was received from Mr Hemsley who proposed the election of Mr K A Bool as Chairman. This was seconded by Mr Begy.

No further nominations were received.

RESOLVED

That Mr K A Bool is elected Chairman of the Council for the Municipal Year 2018/19.

Mr Bool was invested with the Chairman's Chain of Office.

Mr Bool made a short speech of acceptance of office and took the Chair.

6 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

Nominations were invited for the office of Vice-Chairman of the Council for the Municipal Year 2018/19. A nomination was received from Mr Hemsley who proposed the election of Mr J T Dale as Vice-Chairman. This was seconded by Mr Begy.

No further nominations were received.

RESOLVED

That Mr J T Dale be elected Vice-Chairman of the Council for the Municipal Year 2018/19.

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Mr J Dale joined the meeting.

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Mr Dale was invested with the Vice-chairman's Chain of Office.

Mr Dale made a short speech of acceptance of office and thanked Members for electing him as Vice-Chairman.

7 APPOINTMENT OF EXECUTIVE AND LEADERS SCHEME OF DELEGATION

The Leader announced that the Deputy Leader and Cabinet members would remain the same and therefore would be as follows;

Mr O Hemsley	Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Resources (other than Finance and Communications)
Mr N Begy	Deputy Leader and Portfolio Holder for Planning Policy & Planning Operations, Highways & Transportation and Communications
Mr G Brown	Portfolio Holder for Regulatory Services, Waste Management, Property Services, Culture & Leisure, Finance including Revenues & Benefits and Internal Audit
Mr A Walters	Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning, Community Safety & Road Safety
Mr R Foster	Portfolio Holder for Safeguarding – Children & Young People, Armed Forces Champion
Mr D Wilby	Portfolio Holder for Lifelong Learning, Early Years, Special Educational Needs & Disabilities, Inclusion

The Leader was also required to inform Council how decisions would be taken by the Executive and that the current practice, of decisions taken collectively by Cabinet, would be maintained at present.

8 POLITICAL BALANCE AND ALLOCATION OF SEATS TO POLITICAL GROUPS

Report No. 90/2018 from the Director for Resources was received.

Mrs D Mogg, Director for Resources, introduced the report and noted that the report had been prepared in full consultation with Group Leaders and other Members.

Mr Hemsley proposed the recommendations in the report. Mr Oxley seconded the recommendations.

During debate the following points were raised:

- i. With reference to the recommendations that all Chairs receive appropriate training, Miss Waller highlighted that training should be specific and tailored to particular types of Committee. The Leader confirmed that this was the intention.

RESOLVED

1. To **APPOINT** the Scrutiny Panels and Standing Committees as set out at paragraph 2 of Report No. 90/2018 for the Municipal Year 2018/19.
2. To **AGREE** the terms of reference and number of voting places on Scrutiny Panels and Committees as detailed at paragraph 2 of Report No. 90/2018 for the Municipal Year 2018/19.
3. To **APPROVE** the political balance calculation as per paragraph 3.3 of Report No. 90/2018.
4. To **APPROVE** the allocation of seats to Political Groups shown at paragraph 3.4 and notes the membership of each committee as set out in revised Appendix 1 of Report No. 90/2018 (Appended to these minutes).
5. To **APPOINT** non-aligned members to the remaining seats on Committees and Scrutiny Panels as set out at paragraph 3.4 and revised Appendix 1 of Report No. 90/2018 (Appended to these minutes).
6. To **APPROVE** that non-aligned members may substitute for other non-aligned members and Procedure Rule 20 of the Constitution be updated accordingly.
7. To **APPROVE** a mandatory requirement that all members appointed as Chairman of Committees and/or Scrutiny Panels attend appropriate training in chairing skills.

9 APPOINTMENT OF CHAIRMAN OF SCRUTINY PANELS AND THE SCRUTINY COMMISSION

The Council was requested to appoint members to the Chairmanship of Scrutiny Panels for the Municipal Year 2018/19.

i. Adults and Health Scrutiny Panel

A nomination was received from Mr Conde who proposed the appointment of Mrs L Stephenson as Chairman of Adults and Health Scrutiny Panel. This was seconded by Mr Foster.

No further nominations were received.

RESOLVED

Mrs L Stephenson was appointed Chairman of Adults and Health Scrutiny Panel for the Municipal Year 2018/19.

ii. Children and Young People Scrutiny Panel

A nomination was received from Mr Hemsley who proposed the appointment of Ms R Burkitt as Chairman of Children and Young People Scrutiny Panel. This was seconded by Mr Foster.

A further nomination was received from Mr Oxley who proposed the appointment of Miss G Waller as Chairman of Children and Young People Scrutiny Panel. This was seconded by Mr Parsons.

Ms Burkitt was invited to give a short speech regarding her previous experience and suitability for this role.

Miss Waller was invited to give a short speech regarding her previous experience and suitability for this role.

RESOLVED

Ms R Burkitt was appointed Chairman of Children and Young People Scrutiny Panel for the Municipal Year 2018/19.

iii. Growth, Infrastructure and Resources Scrutiny Panel

A nomination was received from Mr Oxley who proposed the appointment of Mr B Callaghan as Chairman of Growth, Infrastructure and Resources Scrutiny Panel. This was seconded by Mr Begy.

RESOLVED

Mr B Callaghan was appointed Chairman of Growth, Infrastructure and Resources Scrutiny Panel for the Municipal Year 2018/19.

Scrutiny Commission

In accordance with Procedure Rule 192, the Chairmen of the Scrutiny Panels listed above would be automatically appointed to the Scrutiny Commission for the period of their office.

The Council was requested to appoint the Chairman of the Scrutiny Commission from one of the three Chairman of Scrutiny Panels.

RESOLVED

Council appointed Mrs L Stephenson as Chairman of the Scrutiny Commission for the Municipal Year 2018/19.

10 APPOINTMENT OF MEMBERS TO SCRUTINY PANELS

The Chairman noted that the appointment of members to Scrutiny Panels had already taken place at Item 8 following Council's approval of revised Appendix 1 of Report 90/2018 appended to these minutes.

11 SCHEME OF DELEGATION

Report No. 87/2018 was received from the Director for Resources the purpose of which was for Council to confirm the Scheme of Delegation in Part 3 of the RCC Constitution and amendments to Part 8 following staffing/structural and legislative

changes. Council were also being asked to consider removal of the referral process for planning decisions under Procedure Rule 110 of the RCC Constitution.

Mr Hemsley prozed the recommendations in the report. Mr Stewart seconded the recommendations.

During debate the following points were raised:

- i. Mr Conde did not agree that the referral process should be removed, but that there should still be the option of referring to Full Council in certain cases where the application was contentious, there was a small majority, or the Chairman had used his casting vote.
- ii. Miss Waller confirmed that the Constitutional Review Working Group had discussed this at length and had concluded that there should not be an additional right of appeal. There was a statutory route of appeal open to applicants should they be unhappy with a decision of the Planning Authority. Also there should be trust in the 10 members of the Committee to come to the right decision.
- iii. Mr Horsfield, Head of Legal and Governance, confirmed that legislation required only a simple majority and that to require a supermajority would be unlawful.

Mr Conde proposed an amendment to recommendation 3) of Report No. 87/2018 as below:

Proposals regarding the removal/revision of Procedure Rule 110 be re-considered by the Constitution Review Working Group and recommendations be brought back to Council for approval.

Mr Brown seconded the amendment.

Council voted on the amendment which was CARRIED and became the substantive motion to be debated.

RESOLVED

- 1) To **CONFIRM** the Scheme of Delegation as set out in Part 3 of the Constitution.
- 2) To **APPROVE** the amendments to Part 8 of the Constitution (Appendix A) as set out in Section 3.2 and 3.3 of the report;
- 3) To **AGREE** that proposals regarding the removal/revision of Procedure Rule 110 be re-considered by the Constitution Review Working Group and recommendations be brought back to Council for approval.
- 4) To **AUTHORISE** the Monitoring Officer to incorporate the revisions and changes above into the Council's Constitution.

12 CHAIRMAN AND VICE-CHAIRMAN OF COUNCIL COMMITTEES

The Council was requested to appoint members to the Chairmanship and Vice Chairmanship of the Standing Committees of the Council.

a)

i. Audit and Risk Committee

Chairman

A nomination was received from Mr Conde who proposed the appointment of Miss G Waller as Chairman of Audit and Risk Committee. This was seconded by Mr Lammie.

No further nominations were received.

RESOLVED

Miss G Waller was appointed Chairman of Audit and Risk Committee for the Municipal Year 2018/19.

Vice Chairman

A nomination was received from Mr Brown who proposed the appointment of Mr J Lammie as Vice Chairman of Audit and Risk Committee. This was seconded by Mr Conde.

No further nominations were received.

RESOLVED

Mr J Lammie was appointed Vice Chairman of Audit and Risk Committee for the Municipal Year 2018/19.

ii. Conduct Committee

Chairman

A nomination was received from Mr Baines who proposed the appointment of Mr A Stewart as Chairman of Conduct Committee. This was seconded by Mr Conde.

No further nominations were received.

RESOLVED

Mr A Stewart was appointed Chairman of Conduct Committee for the Municipal Year 2018/19.

Vice Chairman

There were no nominations for Vice Chairman of Conduct Committee. This role would not be appointed at this time.

iii. Planning and Licensing Committee

Chairman

A nomination was received from Mr Stewart who proposed the appointment of Mr M E Baines as Chairman of Planning and Licensing Committee. This was seconded by Mr Lammie.

A further nomination was received from Miss G Waller who proposed the appointment of Mr M Oxley as Chairman of Planning and Licensing Committee. This was seconded by Mr Parsons.

Mr Baines was invited to give a short speech regarding his previous experience and suitability for this role.

Mr Oxley was invited to give a short speech regarding his previous experience and suitability for this role.

RESOLVED

Mr M E Baines was appointed Chairman of Planning and Licensing Committee for the Municipal Year 2018/19.

Vice Chairman

A nomination was received from Mr Foster who proposed the appointment of Mr A Stewart as Vice Chairman of Planning and Licensing Committee. This was seconded by Mr Hemsley.

No further nominations were received.

RESOLVED

Mr A Stewart was appointed Vice Chairman of Planning and Licensing Committee for the Municipal Year 2018/19.

iv. Employment and Appeals Committee

Chairman

A nomination was received from Mr Hemsley who proposed the appointment of Mr K A Bool as Chairman of Employment and Appeals Committee. This was seconded by Mr Begy.

No further nominations were received.

RESOLVED

Mr K A Bool was appointed Chairman of Employment and Appeals Committee for the Municipal Year 2018/19.

Vice Chairman

A nomination was received from Mr Hemsley who proposed the appointment of Miss G Waller as Vice Chairman of Employment and Appeals Committee. This was seconded by Mr Bool.

No Further nominations were received.

RESOLVED

Miss G Waller was appointed Vice Chairman of Employment and Appeals Committee for the Municipal Year 2018/19.

- b) Council noted that the Chairperson of the Health and Wellbeing Board will be the Portfolio Holder with responsibility for Health, Mr A Walters, as set out in its Terms of Reference.

13 MEMBERSHIP OF COUNCIL COMMITTEES

- a) The Chairman noted that the appointment of members to Standing Committees had already taken place at Item 8 following Council's approval of revised Appendix 1 of Report 90/2018 appended to these minutes.
- b) Council were asked to appoint an additional elected member of Rutland County Council to the Rutland Health and Wellbeing Board in accordance with its Terms of Reference.

A nomination was received from Mr Hemsley who proposed the appointment of Mr Conde to the Rutland Health and Wellbeing Board. This was seconded by Mr Walters.

No Further nominations were received.

RESOLVED

Mr Conde was appointed as the additional elected member of Rutland County Council to the Rutland Health and Wellbeing Board.

14 PROGRAMME OF MEETINGS 2018/19

Report No.84/2018 was received from the Director for Resources the purpose of which was for Council to agree the date and time of ordinary meetings of Council (and its Committees) for the coming Municipal Year.

The recommendations in the report were proposed by Mr Hemsley. The recommendations were seconded by Mr Foster.

During debate the following points were raised:

- i. Miss Waller requested an additional Audit and Risk meeting be added in order to accommodate the wishes of the Committee expressed at the last meeting and to ensure that all items of business could be dealt with without the need for excessively long meetings;

Miss Waller proposed an amendment that the number of Audit and Risk Meetings be amended from Quarterly to 5 meetings per Municipal Year. Mr Conde seconded the amendment.

Council voted on the amendment which was CARRIED.

- ii. Miss Waller requested that the dates for SACRE be amended so that they do not fall in the Rutland School holidays. It was confirmed that as these were not statutory meetings, these could be amended in consultation with the Chair outside of the meeting.

RESOLVED

To **APPROVE** the programme of meetings 2018/19 subject to the addition of one additional Audit and Risk meeting and the revisions to SACRE meetings noted above, as set out in revised Appendix A to Report No. 84/2018 appended to these minutes.

15 APPOINTMENTS TO OUTSIDE ORGANISATIONS, WORKING GROUP AND FORA

Report No. 85/2018 was received from the Director for Resources the purpose of which was to approve those appointments that must be appointed to by Full Council (Appendix A - Revised) and note those that are allocated according to a Member's role or Ward (Appendix B).

The recommendations in the report were proposed by Mr Hemsley. The recommendations were seconded by Mr Begy.

During debate the following points were raised:

- i. Mr Hemsley confirmed that it would be Mr Brown to be appointed to the Leicestershire and Rutland Playing Field Association Executive Committee, not Mr Walters as had been noted;
- ii. Miss Waller advised that she would not be able to continue in her role on the Rutland Access Group due to other commitments. Mr Lowe confirmed he would take the place on the Rutland Access Group; and
- iii. Mr Lammie advised that he would not be able to continue in his role as alternate for Rutland Access Group due to other commitments.

RESOLVED

- 1) To **APPROVE** the appointments to Outside Bodies, Working Groups and Fora detailed in revised Appendix A to Report 85/2018 appended to these minutes.
- 2) To **NOTE** the appointments to Outside Organisation, Working Groups and Fora automatically designated by role/ward member in Appendix B of Report No. 85/2018.

16 QUESTIONS FROM MEMBERS OF THE COUNCIL

No questions had been submitted from Members of the Council.

17 NOTICES OF MOTION

There were no notices of motion.

18 MATTERS REFERRED TO COUNCIL BY MEMBERS OF THE COUNCIL

No matters had been referred.

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The Chairman declared the meeting closed at 8.20 pm.

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Rutland County Council

Structure – May 2018/2019

CHAIRMAN OF THE COUNCIL: Mr K A Bool
VICE CHAIRMAN OF THE COUNCIL: Mr J T Dale

LEADER OF THE COUNCIL: Mr O Hemsley
DEPUTY LEADER OF THE COUNCIL: Mr N Begy

COUNCIL (All 26 Members)

CABINET

Mr N Begy (C)**
 Mr G Brown (C)
 Mr R Foster (C)
 Mr O Hemsley (C)*
 Mr A Walters (C)
 Mr D Wilby (C)

13

SCRUTINY COMMISSION

Mrs R Burkitt (C)
 Mr B Callaghan (I)
 Mrs L Stephenson (C)*

GROWTH, INFRASTRUCTURE & RESOURCES SCRUTINY PANEL

Mr M E Baines (C)
 Mr O Bird (I)
 Mr B Callaghan (I)*
 Mr W J Cross (C)
 Mr J T Dale (O)
 Mrs J Fox (C)
 Mr A Mann (C)

CHILDREN & YOUNG PEOPLE SCRUTINY PANEL

Mr I Arnold (I)
 Mr M E Baines (C)
 Mr K A Bool (C)
 Mrs R Burkitt (C)*
 Mr A Lowe (O)
 Mr M Oxley (I)
 Mrs L Stephenson (C)

ADULTS & HEALTH SCRUTINY PANEL

Mrs R Burkitt (C)
 Mr G Conde (C)
 Mr W J Cross (C)
 Mrs J Fox (C)
 Mr C Parsons (I)
 Mrs L Stephenson (C)*
 Miss G Waller (O)

AUDIT & RISK COMMITTEE

Mr I Arnold (I)
 Mrs R Burkitt (C)
 Mr G Conde (C)
 Mrs J Fox (C)
 Mr J M Lammie (C)**
 Mr A Lowe (O)
 Miss G Waller (O)*

PLANNING & LICENSING COMMITTEE

Mr M E Baines (C)*
 Mrs R Burkitt (C)
 Mr B Callaghan (I)
 Mr G Conde (C)
 Mr W J Cross (C)
 Mr R Gale (O)
 Mr A Mann (C)
 Mr M Oxley (I)
 Mr A Stewart (C)**
 Mr A Walters (C)

EMPLOYMENT AND APPEALS COMMITTEE

Mr N Begy (C)
 Mr K A Bool (C)*
 Mr R Clifton (C)
 Mr M Oxley (I)
 Miss G Waller (O)**
 Mr A Walters (C)
 Mr D Wilby (C)

CONDUCT COMMITTEE

Mr K A Bool (C)
 Mr R Clifton (C)
 Mr R Foster (C)
 Mr R Gale (O)
 Mr M Oxley (I)
 Mr A Stewart (C)*

HEALTH & WELLBEING COMMITTEE

Mr A Walters (C)*
 Mr G Conde (C)

* Chairman
 ** Vice Chairman

(C) - Conservative
 (I) – The Independent Group
 (O) – Other , non-aligned
 (V) – Vacant Councillor

Independent Members (Co-Opted, non-voting)

Mr G Grimes
 Mr I Shatford
Parish/Town Council Members
 Mr S Aley
 Mr A Lowe

Minute Item 8

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PROGRAMME OF MEETINGS – 2018/19 (V.8)

For Meeting Start Times, please see overleaf.....

MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
		1		2			1					
		2		3 Parish Council Forum	1		2				1	
1		3 Planning and Licensing Committee		4 Conduct Committee	2 Corporate Parenting Board		4 Rutland Health and Wellbeing Board	1 BANK HOLIDAY			2 Corporate Parenting Board	
2		4	1	5	3		5	2			3	1
3		5	2	6	4	1	6	3			4	2 ELECTION
4	1	6	3	7	5	2	7	4	1	1	5	3
5	2	7	4	8	6	3	8	5	2	2	6	4
6	3	8	5	9	7	4	9	6	3	3	7	5
7 BANK HOLIDAY	4 Term Starts	9 COUNCIL	6	10 COUNCIL	8 COUNCIL	5	10 Parish Council Forum	7 Term Starts	4	4 Parish Council Forum	8 COUNCIL	6 BANK HOLIDAY
8 Planning and Licensing Committee - CANCELLED	5 Planning and Licensing Committee	10 SACRE	7	11 Audit and Risk Committee	9	6	11	8	5 Employment and Appeals Committee	5 Rutland Health and Wellbeing Board	9 Planning and Licensing Committee	7
9	6	11	8	12	10	7	12	9	6	6	10	8
10	7	12	9	13 Growth, Infrastructure and Resources Scrutiny Panel	11	8	13	10	7 Adults and Health Scrutiny Panel	7	11	9
11	8	13	10	14	12 Term Ends	9	14	11	8	8	12 Term Ends	10
12	9	14	11	15	13	10	15	12	9	9	13	11
13	10	15	12	16	14	11	16	13	10	10	14	12
14 ANNUAL COUNCIL	11 COUNCIL	16	13	17	15	12 COUNCIL	17	14	11	11 COUNCIL	15	13
15	12	17 CABINET Employment and Appeals Committee	14	18 CABINET Rutland Health and Wellbeing Board	16 CABINET	13	18 CABINET Planning and Licensing Committee	15 CABINET (DRAFT BUDGET) SACRE Planning and Licensing Committee	12 Planning and Licensing Committee	12 Planning and Licensing Committee	16 CABINET	14
16	13	18	15	19	17	14	19	16 Parish Council Working Group	13	13	17	15
17	14 Growth, Infrastructure and Resources Scrutiny Panel	19	16	20 Children and Young People Scrutiny Panel	18	15 Growth, Infrastructure and Resources Scrutiny Panel	20 Term Ends	17	14 Growth, Infrastructure and Resources Scrutiny Panel	14 Children and Young People Scrutiny Panel	18	16
18	15	20 Term Ends	17	21	19	16	21	18	15 Term Ends	15	19 GOOD FRIDAY	17
19	16	21	18	22	20	17	22	19	16	16	20	18
20	17	22	19	23	21	18	23	20	17	17	21	19
21	18	23	20	24	22	19	24	21 COUNCIL	18	18	22 EASTER MONDAY	20 ANNUAL COUNCIL
22 CABINET (Q4)	19 CABINET Corporate Parenting Board	24 Audit and Risk Committee	21 CABINET	25 Planning and Licensing Committee	23 Planning and Licensing Committee	20 CABINET (Q2) Planning and Licensing Committee	25 BANK HOLIDAY	22 Corporate Parenting Board	19 CABINET (Q3 & BUDGET)	19 CABINET SACRE	23	21
23 Parish Council Working Group	20	25 Parish Council Working Group	22	26	24	21	26 BANK HOLIDAY	23 Scrutiny Panel Budget Meeting	20	20	24	22
24	21 Children and Young People Scrutiny Panel	26	23	27 Adults and Health Scrutiny Panel	25	22 Children and Young People Scrutiny Panel	27	24 Scrutiny Panel Budget Meeting	21	21 Adults and Health Scrutiny Panel	25	23
25 Term Ends	22	27	24	28	26	23	28	25	22	22	26	24 Term Ends
26	23	28	25	29	27	24	29	26	23	23	27	25
27	24	29	26	30	28	25	30	27	24	24	28	26
28 BANK HOLIDAY	25 Parish Council Forum	30	27 BANK HOLIDAY		29 Term Starts	26	31	28	25 Term Starts COUNCIL (COUNCIL TAX)	25	29 Term Starts	27 BANK HOLIDAY
29 Special meeting: Parish Council Forum	26 Rutland Health and Wellbeing Board	31 Planning and Licensing Committee	28 Planning and Licensing Committee		30 SACRE Audit and Risk Committee	27		29 Audit and Risk Committee	26	26 Purdah starts Audit and Risk Committee	30	28
30	27		29		31 Parish Council Working Group	28		30	27	27		29
31	28 Adults and Health Scrutiny Panel		30 Term Starts			29 Adults and Health Scrutiny Panel		31 Children and Young People Scrutiny Panel	28	28 Growth, Infrastructure and Resources Scrutiny Panel		30
	29		31			30				29		31
	30									30		
										31		

Minute Item 14

MEETING START TIMES:

(Open to the public)

COUNCIL	7.00pm
CABINET	10.00am
SCRUTINY PANELS	7.00pm
AUDIT AND RISK COMMITTEE	7.00pm
CONDUCT COMMITTEE	7.00pm
PLANNING AND LICENSING COMMITTEE	7.00pm
EMPLOYMENT AND APPEALS COMMITTEE	7.00pm
PARISH COUNCIL FORUM	7.00pm
RUTLAND HEALTH AND WELLBEING BOARD	2.00pm
SACRE	4.30pm

MEETING START TIMES:

(Not open to the public)

Corporate Parenting Board	2.00pm
Parish Council Working Group	5.30pm
Parish Council Forum (parish representatives only)	7.00pm

MEMBER APPOINTMENTS TO OUTSIDE ORGANISATIONS AND WORKING GROUPS AND FORA

APPOINTMENTS TO OUTSIDE BODIES MADE BY COUNCIL

OUTSIDE ORGANISATION	FREQUENCY OF MEETINGS	APPROVED MEMBER(S) FOR 2017/18	ALTERNATE MEMBER(S) ALLOWED	ALTERNATE MEMBER(S) APPOINTED FOR 2017/18	PROPOSED MEMBER(S) 2018/19	PROPOSED ALTERNATE 2018/19 (where applicable)
ACTIVE RUTLAND (was Local Sports Alliance)	Bi-monthly 5pm – 6pm	Mr A Walters	Yes	Mr O Hemsley	Mr G Brown	Mr O Hemsley
ANGLIAN (NORTHERN) REGIONAL FLOOD AND COASTAL COMMITTEE	Quarterly (Jan, 28 April, 14 July, 20 Oct) with sub- cttee when needed Daytime at Peterborough	Mr M E Baines	Alternate allowed. Must be of a similar level i.e. Councillor or Officer	Miss G Waller	Mr M E Baines	
CARLTON HAYES MENTAL HEALTH CHARITY	Quarterly during working hours	Mr R Foster (4 year term of office following initial appointment – so up to 2019)	No. If the appointed member cannot attend it would require a re- appointment of a new member rather than a substitute.	Not appointed.	Mr R Foster	

OUTSIDE ORGANISATION	FREQUENCY OF MEETINGS	APPROVED MEMBER(S) FOR 2017/18	ALTERNATE MEMBER(S) ALLOWED	ALTERNATE MEMBER(S) APPOINTED FOR 2017/18	PROPOSED MEMBER(S) 2018/19	PROPOSED ALTERNATE 2018/19 (where applicable)
COMBINED FIRE AUTHORITY	Annual General Meeting in June. Quarterly at Leicester during working hours	Mr K A Bool (1 member as per constitution of CFA)	Council can replace the appointed member at their discretion.	Mr R Foster	Mr K Bool	Mr R Foster
EAST MIDLANDS RESERVE FORCES AND CADETS ASSOCIATION (Leics and Rutland Committee)	Bi-annually 6pm - 9pm at Leicester and Loughborough	Mr R Foster	Yes	Mr D Wilby	Mr R Foster	Mr D Wilby
EMMA MOLESWORTH CHARITY ADVISORY COMMITTEE	Bi-annually April and September during working hours at Catmose	Mr R J Gale Mr C A Parsons Mr W J Cross Mr M E Baines		Not appointed	Mr R J Gale Mr C A Parsons Mr W J Cross Mr M E Baines	

OUTSIDE ORGANISATION	FREQUENCY OF MEETINGS	APPROVED MEMBER(S) FOR 2017/18	ALTERNATE MEMBER(S) ALLOWED	ALTERNATE MEMBER(S) APPOINTED FOR 2017/18	PROPOSED MEMBER(S) 2018/19	PROPOSED ALTERNATE 2018/19 (where applicable)
FAIRTRADE STEERING GROUP	Annual General Meeting 26 April 2017. Evenings Every 6-8 weeks at Oakham Methodist Church	Mr G Conde	Yes	Not appointed	Mr G Conde	
JOINT HEALTH SCRUTINY PANEL	Ad hoc Daytime	Chair of Adult Scrutiny One other member – Miss G Waller	N/a	Not appointed	Chair of Adult Scrutiny One other member – Miss G Waller	
LEICESTERSHIRE AND RUTLAND PLAYING FIELD ASSOCIATION EXECUTIVE COMMITTEE (Part of the Rural Community Council Leics and Rutland)	Up to 4 meetings per year Daytime in Leicester	Mr A Walters	Yes	Mr O Hemsley	Mr G Brown	Mr O Hemsley

OUTSIDE ORGANISATION	FREQUENCY OF MEETINGS	APPROVED MEMBER(S) FOR 2017/18	ALTERNATE MEMBER(S) ALLOWED	ALTERNATE MEMBER(S) APPOINTED FOR 2017/18	PROPOSED MEMBER(S) 2018/19	PROPOSED ALTERNATE 2018/19 (where applicable)
LOCAL ENTERPRISE PARTNERSHIP (or Successive Organisation)	Unknown	Leader / Deputy Leader Mr O Hemsley	Yes	Mr T Mathias	Mr O Hemsley	Mr N Begy
RURAL COMMUNITY COUNCIL (LEICESTERSHIRE AND RUTLAND)	Up to 6 meetings per year Daytime Leicester	Mr M E Baines	No	Not appointed	Mr M E Baines	
RUTLAND ACCESS GROUP 20	Wednesday mornings	Miss G Waller Mr C Parsons	Yes	Mr J M Lammie	Mr A Lowe Mr C Parsons	Not appointed
RUTLAND CITIZENS ADVICE	3 times per year Late afternoon (4.30pm)	Propose – Delete (Observer status only)	Yes	Not appointed		
RUTLAND WATER PARTNERSHIP	Quarterly Daytime	Mr M E Baines Mr K A Bool Mrs J Fox	N/a	Not appointed	Mr M E Baines Mr K A Bool Mrs J Fox	

OUTSIDE ORGANISATION	FREQUENCY OF MEETINGS	APPROVED MEMBER(S) FOR 2017/18	ALTERNATE MEMBER(S) ALLOWED	ALTERNATE MEMBER(S) APPOINTED FOR 2017/18	PROPOSED MEMBER(S) 2018/19	PROPOSED ALTERNATE 2018/19 (where applicable)
SOUTH Lincs AND RUTLAND LOCAL ACCESS FORUM	Quarterly 2 meetings each pm and evening Various locations throughout southern Lincolnshire	Miss G Waller	A requirement for Rutland to be represented on the Forum. Not necessary to send deputy to if appointed member has persistent difficulty attending a replacement is recommended.	Mr W J Cross	Miss G Waller	Mr W J Cross
STANDING ADVISORY COMMITTEE ON RELIGIOUS EDUCATION (SACRE)	Quarterly 4.30pm – 6.30pm	Miss G Waller Mrs L Stephenson	Unknown	Not appointed	Miss G Waller Mrs L Stephenson	
TRUSTEES OF CORY ENVIRONMENTAL TRUST	Now ad hoc (Will cease by the end of 17/18)	Mr M Oxley		Not appointed	Mr M Oxley	
TRUSTEES OF VICTORIA HALL	Quarterly 5.30pm – 7.00pm	Mr T Mathias Mr O Bird	Yes	Not appointed	TBC	
UPPINGHAM TOWN PARTNERSHIP	Minute indicate monthly Evenings	Mrs L Stephenson Ms R Burkitt (P/H on request)		Not appointed	Mrs L Stephenson Ms R Burkitt (P/H on request)	

APPOINTMENTS TO WORKING GROUPS AND FORA TO BE MADE BY COUNCIL

WORKING GROUP / FORA	FREQUENCY OF MEETINGS	DESIGNATED MEMBERS	APPOINTED MEMBERS 2017/18	ALTERNATE MEMBERS IF APPLICABLE	PROPOSED MEMBER(S) 2018/19
CONSTITUTION REVIEW WORKING GROUP	Quarterly Daytime	7 (Cross party calculated in accordance with political balance) 4 Cons 1 Ind 2 Other	Mr T Mathias Mr K A Bool Mr W J Cross Mr M E Baines Miss G Waller Mr M Oxley Mr R J Gale	N/a	Mr O Hemsley Mr K A Bool Mr W J Cross Mr M E Baines Miss G Waller Mr M Oxley Mr R J Gale
EQUALITY AND DIVERSITY GROUP	Quarterly Daytime	N/a	1 Appointment	N/a	TBC
JOINT SAFETY COMMITTEE	Quarterly	2	Mr M A Oxley Mr A Stewart	N/a	Mr M A Oxley Mr A Stewart
PARISH COUNCIL WORKING GROUP	Quarterly Evening	2	Mr T Mathias Mr A Stewart	Any other Councillor	Mr O Hemsley